

WHIZZKIDS MONTESSORI PROSPECTUS 2025

CONTENTS

INTRODUCTION

- 1. HOW DID WHIZZKIDS MONTESSORI DEVELOP?
- 2. OUR VISION, MISSION, AIMS AND VALUES
- 3. OUR EDUCATION MODEL
- 4. WHY CHOOSE WHIZZKIDS MONTESSORRI AS YOUR PREFERRED PRE-SCHOOL?
- 5. HOW DOES WHIZZKIDS MONTESSORI ENHANCE THE SAFETY AND DISCIPLINE OF OUR LEARNERS?
- 6. ADMISSIONS POLICY
- 7. MONTESSORI FEE STRUCTURE
- 8. BOOK FEE MONTESSORI
- 9. REGISTRATION
- 10. OFFICIAL SCHOOL TIMES
- 11. LUNCH BREAK
- 12. SYLLABUS AND TEACHING GUIDE
- 13. EXTRA-CURRICULAR ACTIVITIES
- 14. READINESS PACKS FOR THE YEAR
- 15. STATIONERY LIST
- 16. SCHOOL UNIFORM & DAILY WEAR
- 17. ENTERTAINMENT & EVENTS AT WHIZZKIDS MONTESSORI
- 18. COMMUNICATION TO PARENTS VIA SMS & NEWSLETTERS
- 19. D6 CONNECT ADMINISTRATION SYSTEM
- 20. KARRI APP
- 21. PROGRESS MEETINGS AND FEEDBACK TO PARENTS
- 22. CALLS & QUERIES
- 23. CONCLUSION

Welcome to Whizzkids Montessori! Do take your time to thoroughly read what our school is about and what we have to offer!

WHIZZKIDS MONTESSORI PRE-SCHOOL

"COMMITTED TO EXCELLENCE IN EDUCATION".

"A child is not an empty vessel to be filled, but a fire to be lit"

Welcome to Whizzkids Montessori, a school where we are proudly committed to delivering an excellent standard of education!

Whizzkids Montessori has been developed with the future of young students in mind. We love creating unique experiences where students not only learn but can apply their skills in the real world.

1. HOW DID WHIZZKIDS MONTESSORI DEVELOP?

Whizzkids Montessori began over 28 years ago in the year 1997 in a little log cabin, with only 10 kids. Over the years we have grown in leaps and bounds and are now the foremost early childhood development institute in the Mackenzie Park area. After many successful years we are now becoming one of the most sought-after pre-primary schools in Benoni. With the continued support of our parents, and high accolade performance of our students we embarked on opening Whizzkids Primary school and now have a complete private primary school of grades 1-7 accommodating a seamless transition from our Pre-Primary to formal school.

Our curriculum, although Montessori based, is not restricted to the Montessori Method, wherein we combine certain aspects of the national curriculum method as well and other proven learning methods to give our learners a complete and well-Rounded education. Our main aim is to ensure that learners are school ready in all physical, social, psychological and emotional aspects. By the time learner's graduate from pre-school, they are well prepared for a progressive schooling environment.

The dedicated staff at Whizzkids Montessori creates an atmosphere conclusive to learning and developing, by creating a happy yet disciplined, free yet guided, and fun yet structured environment, to bring out the best in your child. You as a parent remain the main educator of your child. Together with us as teachers, we can form a partnership wherein your child can develop effectively. To achieve this, you as the parent must be involved with your child and be interested in his/her joys and sorrows. We as a school will support you and help you turn your child into a Whizzkids leader.

2. OUR VISION

At Whizzkids Montessori we believe that students should be provided with a holistic approach to learning. This includes specialized personalised care and attention. Whizzkids Montessori delivers a blended learning platform incorporating the Montessori methodology, which is an equipment-based teaching enhanced with the CAPS aligned program, preparing our students in all aspects of learning.

OUR MISSION

At Whizzkids Montessori, our premises are proudly small which creates an intimate environment enabling our team to produce leaders within your children. Our aim at Whizzkids Montessori is to nurture and guide our learners towards developing a positive and independent attitude towards learning, by creating a relaxed atmosphere fostering intellectual curiosity in each child. In this way we hope to instill in each learner the self- belief and confidence to embrace formal education. We are committed to providing a high-quality learning environment where children can achieve their full potential. A great deal of emphasis is placed on motivating and encouraging our students to be independent and confident leaders of the future.

OUR AIMS AND VALUES

At Whizzkids Montessori, we aim to:

- Develop every learner's potential
- Nurture a life-long love of learning
- Create an exciting environment
- Encourage independent thinking
- Provide opportunities that progressively challenge students.
- Prepare every child to make a positive impact on society.
- Ensure self-esteem and confidence is high in every student.
- Share hopes and encourage optimism and self-belief
- Provide opportunities to reflect on life and learning
- Ensure everyone has a voice and an opportunity to be heard
- Encourage good health and well-being for all
- Promote an Ethos that is highly motivating and encourages all to take responsibility for their own actions
- Encourage all learners to have a positive-image and increased confidence

At Whizzkids Montessori, we value:

- Tolerance, equality of opportunity and empathy
- Individuality
- Respect for others and their values
- A partnership with parents and carers
- An understanding of rights and responsibilities within the school, community and beyond
- The opportunity to learn from others, whatever their creed, colour or culture
- Self-discipline and kindness towards others
- Respect for school rules and code of conduct
- Positively abiding by the behaviour policy in place.

We at Whizzkids Montessori understand that a great education is the surest path to a successful life. We will kickstart your child's educational journey by providing a solid foundation that is grounded in excellence. Our teachers and staff all work hard to maintain a safe and happy school environment where children are encouraged to become enthusiastic and lifelong learners.

3. OUR EDUCATION MODEL

What sets us Apart?

- 1. Whizzkids Montessori guarantees a maximum of 20 learners per grade encouraging personalised teaching.
- 2. If more learners are within a grade, two qualified teachers will be assigned per class.
- 3. Small classes and infrastructure of the Montessori's family -like school facilitates individual attention.
- 4. Being a small school, we are able to nurture the strengths and talents within each of our students.
- 5. Discipline, respect, and a culture of positive behaviour receive high priority.
- 6. Our teachers are well qualified, enthusiastic, passionate, tech savvy and forward-thinking educators.

4. WHY CHOOSE WHIZZKIDS MONTESSORI AS YOUR PREFERRED PRE-SCHOOL?

- Our curriculum is Montessori based which combines all aspects of the National curriculum, CAPS with
 a higher standard of education to give learners a complete and well-rounded environment. This
 curriculum empowers Whizzkids learners to become fully equipped so that they may easily adjust into
 any Primary school.
- Furthermore, every year our team puts together a fun filled educational programme for learners to take part in entertainment, events, excursions and shows. In an effort to offer learners a balanced education, Whizzkids Montessori offers a variety of extracurricular activities with a competitive element such as swimming, soccer, computer coding, robotics, karate, dancing and drama.
- Whizzkids Montessori caters for freshly prepared delicious meals by our very own in-house chef of 20 years. These appetizing, healthy meals are delivered personally to our learners.
- Apart from this, our facilities include a cleaned private bathroom for each grade, a fully stocked novelty tuck shop, remarkable play areas including our very own play land.
- Undoubtedly, all of our teachers are qualified, experienced and first aid trained. We have 24-hour
 armed response and paramedics on call. CCTV cameras with two ways audio in all classes and
 surrounding premises enables staff to ensure learners are safe in a bully free zone.
- You as a parent, together with the Whizzkids team can form a partnership aimed to steadily develop your child, after all we are committed to excellence in education
- We offer an exciting holiday care program under our Full day offering.

5. HOW DOES WHIZZKIDS MONTESSORI ENHANCE THE SAFETY AND DISCIPLINE OF LEARNERS?

- Whizzkids Montessori prides itself on nurturing well-disciplined learners into leaders.
- Our team is committed to providing a safe, friendly, conducive environment for the delivery of quality teaching and learning by:
- Promoting the rights and safety of all learners, teachers and parents.
- Ensuring learners' responsibility for their own actions and behaviour.
- Prohibiting all forms of unfair discrimination and offensive conduct.
- Eliminating disruptive and offensive conduct.

6. ADMISSIONS POLICY

- Whizzkids Montessori follows common admissions Policies and is in accord with the Constitution of South Africa, The South African Schools Act and other relevant Legislation.
- Upon joining the school parents are required to sign a contract with the school that includes all expectations, rules and governance.
- Placement of an enrolment will be secured upon payment of the yearly non-refundable registration fee of R800.
- Whizzkids Montessori's intention is to offer a standard of education that is equal to that offered by
 other leading, recognised private schools but unsurpassed in its innovation, quality of teachers and the
 learning environment. Our school is committed to working in partnership with the parents in the best
 interest of their children.

7. MONTESSORI FEES STRUCTURE

Half Day and Full Day fees are calculated from the time of enrolment to December and worked out where the final payment for the year will be in November. Hence your December fee has been worked into your monthly payment.

Upon enrolment depending on the month, you have joined our school; your fee structure will be worked out accordingly as listed below. Enrolment into our school as from the month of July will be a monthly charge per month according to your option plan until December.

Montessori Billing (Gr 0000-R)

Compulsory Fees for the year

- Registration & re-registration fee
- School fees
- Readiness book fee
- Uniform fee & tracksuit

Half Day Fees Montessori (Times 7:00am – 12:30pm)

The fee for half day learners is as follows:

The fees are R2000 per month (for 12 months)

 $R2000 \times 12 \text{ months} = R24000$

R24000 / 11 months = R2182 payable monthly

Full Day Fees Montessori (Times 7:00am – 5:00pm)

The fee for full day learners is as follows:

The fees are R3250 per month (for 12 months)

 $R3250 \times 12 \text{ months} = R39 000$

R39 000/11 months = R3546 payable monthly

This includes:

- All meals
- Full day care until 5pm
- Holiday care assistance
- Closed on public holidays

READINESS PACKS FOR THE YEAR

Each child will be required to purchase their curriculum books from the school, which are sold separately at an additional cost, and would be used throughout the year. Costing for Curriculum book package to be confirmed each year by the fourth term.

8. BOOK FEE MONTESSORI

- Grade 1-2yrs = TBA
- Grade 0000(2-3yrs) = TBA
- Grade 000 (3-4yrs) = TBA
- Grade 00(4-5yrs)= TBA
- Grade R (5-6 yrs.)= TBA

9. REGISTRATION

A once off registration fee of R800 is charged, which secures your child a seat at the school. It is charged only once, whether your child remains at the school for just one year or five years. NB. This is a non-refundable deposit. A re-registration fee of R500 will be charged yearly until termination of tuition.

Payment

- All fees must be paid between the 1st and 7th of every month for that particular month.
- Ismail & Dahya Attorneys are in charge of the collection of outstanding school fees. Failure to pay on the stipulated times will result in a 10% late payment penalty being charged as well as a suspension from school until funds are paid.
- A **one month's written notice** must be given to the school if you take your child out for whatever reason. You will be held liable for those months, whether your child attends or not.
- No cash is collected at the school for safety reasons unless prior arrangements have been made. All fees must be paid either through electronic transfer or debit order into our school banking account, with the child's name as reference.

The school's banking details are as follows:

Account name: Whizzkid Montessori

Bank: FNB

Account number: 62079296507

Branch Code: 252605

Parents are to use their learners name surname and or D6 Code as reference.

Kindly save the above details as a recipient on your online banking.

10. OFFICIAL SCHOOL TIMES

We offer both Half Day & Full day options:

Half Day:

(Mon-Thurs) 8am – 12.30pm, (Fri) 8 am – 11.30am

Full day:

(Mon-Fri) 7am – 5pm

We follow the government school calendar and close during school holidays. A prepared lunch box must be sent in for lunch break for both Half & Full day learners.

No meals are provided for the half day learners, however nutritious & wholesome meals are provided for our Full day learners.

11. LUNCH BREAK

We have three separate lunch breaks for the different age groups:

HALF DAY

10:15 am – 11am: Grade 0000 and babies 9.30 am - 10: 15am: Grade 00& Grade 000

10:15am - 11am: Grade R

The lunch break and playtime are under the supervision of the child's teacher. Parents must supply their child's own healthy lunch box for their mid-morning break, for both Half Day and Full Day learners. The teachers will see that the food is stored until snack time. The school runs a tuck shop as well, for extra little goodies. The tuck-shop goodies range from R1 to R10.

FULL DAY SCHEDULE

7.15am - 5pm

8am – 12pm: teaching time 12.30pm – 1pm: lunch time 1.30pm – 3.15pm: nap time

4pm – 5pm: snack, arts and activities

Although we follow the government school calendar, we are closed during the holidays for each term for our Half Day Learners. We are open for our full day parents during the school holidays if required and only close for the December holidays by the 15th of December. We re-open for school in the New Year according to the Schooling Calendar and a few days earlier for our Full Day Learners.



12. SYLLABUS AND TEACHING GUIDE

In order to keep you well informed on the teaching being conducted on a daily basis you will be receiving a term syllabus at the beginning of each term. This will highlight for each respective grade all the class work being conducted theme and artwork, giving parents the opportunity to be well informed on what is taught weekly. Parents will be required to follow the term syllabus and assist with any requirements needed. This gives you a chance to be involved in your child's education on a term basis.

13. EXTRA-CURRICULAR ACTIVITIES

In an effort to offer your child a more comprehensive and balanced education, we offer a variety of **optional** extracurricular activities. These activities are conducted by **private institutions** at the school (except swimming), at an **additional fee**. Please indicate which of the following activities you would like your child to participate in, and we will provide you with more information on these:

- Soccer Starz
- Speech &Drama
- Karate
- Stimuzone (Computers)
- Swimming
- Young Engineers (Robotics)

The extracurricular activities are **optional** additions to the normal schooling activities. A minimum of a month's notice must be given, in writing, if there are any cancellations of any particular activity. Failing to do so, you will be liable for payment until written notice is given. Information booklets and fees for these activities are provided by the school's office.

MADRESSA

Whizzkids Islamic Academy is a madressa offered to all our Muslim Learners providing the complete Jamiat syllabus, offered during school hoursconveniently at the school premises.

We have a qualified Aalima who comes daily to conduct lessons.

14. <u>STATIONERY LIST</u>

A Stationary List attached

Stationery must be provided by the parents & will be used throughout the year.

Stationery List

Please label each individual item of stationery and send to school.

• Babies & 1-2's – 7 x boxes of tissues & 7 x wet wipes

Toddlers (2-3 years)	Grade 000 (3-4 years)	Grade 00 (4-5yrs)	Grade R (5-6 years)
		2 x Steadtler Twistables	2 x Steadtler Twistables
2 Boxes of Jumbo Crayons	2x Boxes of Jumbo Crayons	1 x 30 pg flip file	1 x document holder
		2 x large pritt	1 x 50 Page Flip File
1 x 30 Page Flip File	1 x 30 Page Flip File	1 x pencil case (soft)	1 x 30 Page Flip File
1 x Colouring Book	1 x Colouring Book	1 x tub clay/play dough	1 x Colouring Book
1 x Large Pritt	1 x Large Pritt	1 x eraser	4 x large pritt
1 x Empty 2lt Ice Cream Container	1 x Pencil case	1 x sharpener with container	1 x Pencil case(Soft Large)
1 x tub Of Clay/play dough	2 x Box Of Clay/play dough	1 x blunt nose scissors	1 x Box of Clay/play dough
3 x Box tissues per term	1 x Blunt Nose Scissor	1 x 500ml paint bottle (teacher to advise colour)	1 x Eraser
3 x wet wipes per term	1 x Box of Colour twistables	1 x White Board A4 & 4 x White Board Markers	1 x Sharpener with Container
Apron Required	1 x White Board A4 & 4 x White Board Markers	1 x Box Of HB pencils	1 x Blunt Nose Scissors
1x paint Bottle 500ml (teacher to advise colour)	1x paint Bottle 500ml (teacher to advise colour)	Paint Brush No.7	1x paint Bottle 500ml (teacher to advise colour)
Paint Brush No.7	Paint Brush No.7	1 x box colour pencils	1 x White Board A4 & 4 x White Board Markers
	1 x A4 72 pg exercise book	2 x A4 72pg 17mm margin thick lines	1 x box HB pencils
	2 x Box Tissues per term	2 x box tissues per term	1 x Ruler
	2 x Wet Wipes per term	2 x wet wipes per year	1 x box Colour Pencils
	Apron Required	1 x colouring book	4 x A4 72 pg Exercise Books normal lines 1 x hardcover book (288pg)
			1 x wet wipe per term 2 box tissues per term

15. SCHOOL UNIFORM & DAILY WEAR

The school has a compulsory uniform which consists of five T-shirts colour coded to the five days of the week i.e., Mon-Friday. These t-shirts will be compulsory for all learners to wear on a daily basis with blue or black jeans /shorts and a comfortable takkies.

During the winter period the same t-shirt must be worn on top off an inner/polo neck with any jacket of your choice. There will be a winter tracksuit also available to purchase which will be compulsory as part of the winter uniform. Sizes will be given to you upon enrolment to view so that the correct order can be placed.

VERY IMPORTANT: Please label all clothing and items.

16. ENTERTAINMENT & EVENTS AT WHIZZKIDZ MONTESSORI

Every year we put together a very "Fun Filled yet Educational" Programme to accommodate all learners partaking in events, shows and excursions for the year. This Entertainment and event package includes the following: Puppet shows, excursions, and Fun days at school each with a magic & clown show, jumping castles etc. Prior notification is giving out to parents in advance regarding the cost involved for each event.

17. COMMUNICATION TO PARENTS VIA SMS & NEWSLETTERS

In an effort to keep you informed of all the happenings at the school, new themes, events, activities, outings, etc, our most effective means of communication with you is our newsletter which we try to send on a monthly basis via email, Class Whatsapp groups and D6. As this is the best means of communication from the school hence valid email addresses will have to be provided by the parents so you may receive all communications. An invoice and statement of account will also be sent out monthly via email.

Although communication will be sent most of the time by email, we request the parent to check their bags daily for any urgent letter that may have been sent home manually.

We communicate with parents through the D6 portal, which all parents will be required to download upon admission.

18. <u>D6 CONNECT ADMISTRATION SYSTEM</u>

Our school has a thorough system for administration and accounting purposes known as **D6**. Parents will receive **updated statements** as well as communication from this App on a timeously basis. Kindly ensure parents download this D6 App to benefit from its functions and all it has to offer you as a parent of Whizzkids Academy. From this App, parents are able to make payments, view your learner's statements as well as academic and discipline records. Please note that it is compulsory for parents to download this App.

19. KARRI APP

We are excited to tell you that our school has partnered with Karri, an easy-to-use payment application. We realize that making small payments for collections can be time-consuming and frustrating for you.

Having to find the exact change needed an envelope for the money and hoping that your child delivers it to their teacher is an inconvenience. Then there's the issue of diarizing the event and keeping track of multiple school events within your busy work schedule.

Karri solves all of this.

Karri is an innovative mobile payment application that allows you to make quick payments for school collections using your smartphone. Karri is powered by Nedbank but will work with any bank ensuring the safety and security of all information loaded onto the app. It is therefore fully POPI and PCI DSS compliant

with stringent internal measures in place to keep all payments secure. We have furthermore entered into a contractual agreement with Karri to guarantee this.

The benefits of this app are applicable to both you as a parent and us as your school. Having cash on our school premises is a constant concern, as it is a security and safety risk, as well as a burden to our staff members. Karri benefits you as a parent in that you are easily able to pay for any transactions at the click of a button and stop the dreaded search for the right change at the last minute. This will also remove the responsibility and pressure from your child and will replace the need for sending envelopes of cash to school for various collections. There is NO charge to the parents for this application. It is FREE to download from the Apple Store or Google Play Store plus it uses less data than Whatsapp. You only need an email address to access the app.

20. PROGRESS MEETINGS AND FEEDBACK TO PARENTS

At Whizzkids Montessori, we establish a sound parent/teacher relationship ensuring that feedback on our learner's progress is given to parents on a timely basis. We will be hosting two progress meetings in June and in November for the year in the evenings whereby parents attend, receiving not only a progress report but an indetail assessment of your child.

21. CALLS & QUERIES

Please reserve all calls during teaching hours (8am – 1pm) unless in an emergency, as this distracts lessons. All queries will be dealt with during your child's break. You may contact your child's respective teacher during lunch break.

- All out teachers are First Aid trained
- We have a 24hour armed response
- Paramedics on call
- Panic button linked to our security company
- CCTV Cameras in all classes and outdoor premises.

22. CONCLUSION

We would like to take this opportunity to thank you for choosing Whizzkids Montessori as your preferred choice of Pre- School for your little star. We trust that you will not be disappointed and hope that this will be the beginning of a long and mutually beneficial relationship. We wish you a warm welcome to the Whizzkids family.

Yours in Education Mrs R. Ismail-Shaikh Principal & Director & Staff Members